

# Quality Program — 90-Day Implementation Roadmap

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A pragmatic sequence for standing up the program. Timings are indicative — compress or extend to fit your context, but keep the order.

## Phase 0 — Diagnose (weeks 1-2)

- Complete the maturity self-assessment and gap analysis
- Map stakeholders and confirm executive sponsorship
- Agree the target maturity move and solution track

## Phase 1 — Design (weeks 3-5)

- Draft and approve the program charter
- Complete committee terms of reference and the accountability map
- Define the starter scorecard and indicator owners

## Phase 2 — Stand up (weeks 6-8)

- Convene committees and induct members
- Launch incident reporting and the scorecard
- Train initial improvement and patient-safety capability

## Phase 3 — Operate (weeks 9-12)

- Run the first full governance cycle end to end
- Start unit-based PDSA cycles against priorities
- Report assurance to the board and feed decisions back to the frontline

## Beyond 90 days — Mature

- Engineer reliability into high-risk processes
- Build the just-culture and learning-system disciplines

- Re-run the maturity assessment and plan the next move

Milestone	Target date	Owner
Charter approved	[ ]	[ ]
Committees convened	[ ]	[ ]
Scorecard live	[ ]	[ ]
First board assurance report	[ ]	[ ]
Re-assessment booked	[ ]	[ ]

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